



COUNSELOR ~ JOB DESCRIPTION

Position Title: Counselor or Social Worker (Central Ohio Location)

Position Status: PRN

Position Qualifications: Master's degree in social work, counseling, or other related therapy, Independently licensed in the state of Ohio through CSWMFT Board. Bereavement experience preferred.

Reports to: Clinical Director

Job Description:

The main duties will be to provide individual counseling and/or facilitate Support Groups for children, teens, and adults. An outline of job related duties is listed below:

- Schedule intake meetings for assigned client(s) and/or support group registrants who intend to use Cornerstone of Hope services.
- Selects approach to use in individual therapy such as directive, nondirective, and supportive therapy and treatment plans to include frequency, intensity, and duration of therapy.
- Completes charts, treatment plans, discharge summaries, progress notes, assessments, and other chart related documents and correspondence for assigned clients within a timely manner and according to organizational policy. Seeks clinical consultation with clinical team members as necessary.
- Provide referrals for individuals who need more specialized care, to include working with other community resources and referral sources to coordinate services to clients.
- Provide therapeutic crisis intervention and emergency services as needed and/or available.
- Adheres to confidentiality law and procedures at all times
- Promote our organization to local communities, businesses, funeral homes, churches, Schools, senior centers, etc.
- Performs miscellaneous and/or other job-related duties as needed.



A CENTER FOR GRIEVING
CHILDREN, TEENS AND ADULTS